

Application for Container Shipment Hospital Sisters Mission Outreach



**HOSPITAL
SISTERS
MISSION
OUTREACH**

- **Indicates a required field**

Please complete this form to request one of Hospital Sisters Mission Outreach containers of medical supplies and equipment.

COMPLETING THIS APPLICATION

- Date:
- Name?
- e-mail address?
- What organization do you represent?

SHIPPING THE CONTAINER

Consignee

This is the organization which appears on official shipping documents as the recipient of the container. In some cases the Consignee is the healthcare institution which will utilize the donated medical supplies. In other cases it is a charitable organization which will receive the container and give the donated medical supplies to a local healthcare institution.

- Name of the Organization serving as Consignee:
- Contact Name:
- **ADDRESS EXACTLY AS IT SHOULD APPEAR ON OFFICIAL SHIPPING DOCUMENTS (street, city, state/province, postal code, etc. DO NOT PROVIDE P. O. BOX.)**

- City:
- Country:

What is the legal status of this organization?

- Governmental
- Charitable Organization
- NGO/Non-Profit (not a charitable organization)
- Other

Is this the healthcare institution which will USE the donated supplies?

- Yes
- No

NOTIFY PARTY

This is the person to whom official shipping documents will be mailed via ground courier. This person will use the shipping documents to remove the container from the port.

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• Name of the Organization:

• Contact Name:

• Email:

• Work Phone:

• Mobile Phone:

• Fax:

• Address:

• City:

• Country:

What is the ocean port where you wish the container to be sent?

• Ocean Port:

Hospital Sisters Mission Outreach ships the container to the ocean port nearest to the consignee. The consignee is responsible for transporting the container from the port to the hospital(s) where the medical supplies will be used.

Hospital Sisters Mission Outreach recommends consignees obtain written permission for duty-free import from the appropriate government agency prior to shipment of the container. Do you currently have permission for duty-free import?

Yes. I will e-mail or fax a copy of the approval letter to Hospital Sisters Mission Outreach smcmillan@mission-outreach.org or fax (217) 523-4742.

Not yet, but I am working on it. I will send a copy to Hospital Sisters Mission Outreach when I receive it.

What laws does your country have regarding importation of donated medical supplies and equipment? (Check all that apply.)

Items that expire within _____ months may not be imported

"Invasive" items that enter the body may not be imported

Refurbished equipment may not be imported

Equipment must include manuals

All items must be inspected prior to shipping

Consignee must obtain pre-approval of duty-free import prior to loading

Other

THE HEALTHCARE INSTITUTION

Please describe the hospital(s)/clinic(s) which will use the donated medical supplies and equipment.

• Name of healthcare facility:

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• Address:

• City:

• Country:

• Phone:

• Fax:

• Web Site:

• Contact person at healthcare facility:

• Title:

• Email:

• Work Phone:

• Mobile Phone:

What is the legal status of this healthcare facility? (check all that apply)

Private, for profit

Private, not-for-profit

Public/Government

Religious, affiliation:

Other

How many facilities will utilize the items sent in this shipment?

• Names:

• No. of beds:

What type of area are these healthcare facilities located in?

Urban

Other

How are these healthcare facilities funded?

Fee for service

Other

• What is the approximate annual budget(s)?

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Total number of patients treated:

	TOTAL	ADULT	CHILDREN (0-18)
Per Month	[]	[]	[]
Per Year	[]	[]	[]

What are the major health problems in this area?

<input type="checkbox"/> Malaria	<input type="checkbox"/> Dengue Fever	<input type="checkbox"/> Ebola
<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Typhoid Fever	
<input type="checkbox"/> Cholera	<input type="checkbox"/> Yellow Fever	
<input type="checkbox"/> Hepatitis A & B	<input type="checkbox"/> Parasites	

Comments:

What are the biggest problems this healthcare facility is facing?

<input type="checkbox"/> Funding	<input type="checkbox"/> Staffing
<input type="checkbox"/> Bio-Tech Support	<input type="checkbox"/> Infrastructure
<input type="checkbox"/> Supplies	<input type="checkbox"/> Training/Education
<input type="checkbox"/> Access to Facility	<input type="checkbox"/> Referral for tertiary care

How will your patients benefit from the medical supplies and equipment that Hospital Sisters Mission Outreach sends?

Comments:

What medical services are provided at this healthcare institution? (check all that apply)

<input type="checkbox"/> Primary Care	<input type="checkbox"/> Family Planning	<input type="checkbox"/> Surgery
<input type="checkbox"/> General Medicine	<input type="checkbox"/> Emergency Care	<input type="checkbox"/> Obstetrics/Gynecology
<input type="checkbox"/> Pediatrics	<input type="checkbox"/> Intensive Care	<input type="checkbox"/> Orthopedics
<input type="checkbox"/> X-ray/Imaging services	<input type="checkbox"/> Laboratory	<input type="checkbox"/> Endoscopy
<input type="checkbox"/> Dental	<input type="checkbox"/> Nutritional	<input type="checkbox"/> Eye Care
<input type="checkbox"/> Mental Health	<input type="checkbox"/> Other	

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Please indicate the number of each type of staff position at this healthcare institution:

<u>Position</u>	<u># of Staff</u>	<u>Position</u>	<u># of Staff</u>
Physician		Nurses	
Midwives		Dentists	
Biomedical Technicians		Community Health Workers	
Laboratory Technicians		Nutritionists	
Surgeons		Anesthesiologists	
Other			

Other comments about this healthcare institution:

Comments:

What electrical voltage is used?

- 110 volts, 50 Hz
- 110 volts, 60 Hz
- 220 volts, 50 Hz
- 220 volts, 60 Hz

How is oxygen delivered?

- Central Oxygen
- Bottled Oxygen
- NO OXYGEN AVAILABLE

How are items sterilized?

- Gas sterilization process
- Steam/heat sterilization process
- Average width/height of doorways in areas where equipment is housed.
- Average weight limit of floors.
- Other. Please specify:

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If your supply voltage is not 110 V/60 Hz, you may need additional transformers to properly operate the equipment you receive. At your request, Hospital Sisters Mission Outreach can purchase transformers for you for an additional cost.

- I would like to discuss with Mission Outreach the price for receiving transformers.
 The receiving organization has the ability to convert upon arrival.

Is there a stable electrical current? Yes No

Is there a generator on the premises? Yes No

Is there running water? Yes No

Is there stable electrical current? Yes No

Is there internet access? Yes (Dial up { } DSL/Cable { }) No

A username and password will be sent to the applicant. This will provide the healthcare institute access to review items and select products from our on-line inventory list.

What equipment do you wish to receive for this healthcare institution? (*Note: all equipment Hospital Sisters Mission Outreach receives is donated. Although we make every effort to send you what you ask for, we may not have all the items in stock.*)

Anesthesia machine

Lab dryers

Autoclave / Sterilizer – Table Top and Bulk

Lab incubators

Beds

Laryngoscopes

Cast saw

Medical refrigerator

Centrifuge

Microscope – Surgical and lab

Colposcope

Microscope (Binoculars)

Defibrillator / Monitors

Monitor – Cardiac and NIBP

Dermatome

Nebulizer

Diagnostics Ultrasound with probe

Nerve stimulator

EKG recorder (dual)

Ophthalmic equipment (slit lamps, etc.)

Electrosurgical Unit

Ophthalmoscope

Endoscopies Equipment

OR lights – Portable and Ceiling Mounted

Exam light

Otosopes

Exam Tables

Oxygen concentrator

Fetal Doppler

Patient warmers

Fetal monitor

Pulse Oximeter

Humidifier

Shakers

Hyfrecator

Spectrophotometer

Infant Incubator

Sphygmomanometer

Infant Warmers

Stethoscopes

Lab digital precision scales

Stretchers

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<input type="checkbox"/> Suction pumps	<input type="checkbox"/> Water bath heaters
<input type="checkbox"/> Surgical Head Light	<input type="checkbox"/> Weighing Scales – Adult, infants
<input type="checkbox"/> Table – Exam, OR, Surgical and Delivery	<input type="checkbox"/> Wheelchairs
<input type="checkbox"/> Thermometers	<input type="checkbox"/> X-ray view boxes (wall mounted only)
<input type="checkbox"/> Vaporizers	<input type="checkbox"/> Other
<input type="checkbox"/> Ventilator	

Comments:

FUNDING

Mission Outreach is a non-profit organization that is dependent upon donations, grants and handling fees. The value of the contents of a 40-foot shipping container will vary between \$100,000 and \$350,000 per container. You will not be charged for the contents. Mission Outreach fundraises to cover the majority of our cost, but we do require that you cover a small portion our cost (trucking to collect equipment, packaging, inventory maintenance, storage), shipping and in-country transportation. The breakdown below is typical—**THIS IS NOT AN INVOICE.**

Costs	Mission Outreach Contribution	Recipient/Sponsor Contribution
Mission Outreach Cost \$25,000	\$18,000	\$7,000
Shipping \$5,000	N/A	\$5,000
Value of Contents* \$120,000	\$120,000-average in-kind contribution	N/A
Total Cost/Value \$150,000	\$138,000	\$12,000

*Average value of contents provided by Mission Outreach as an in-kind donation

The estimated costs provided in the grid above cover door to port expenses. Recipients should familiarize themselves with in-country costs prior to shipment.

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ATTENTION

Payment for shipping and handling charges must be received prior to booking shipments.

Shipments should be booked within 3 months of completion of the on-line ordering process. Supplies and equipment on completed orders, not sent within 3 months, will be returned to inventory and made available to other recipients.

SPONSORING ORGANIZATION

Sponsoring Organization may be the recipient or another organization.

Please provide the name of the funding (Sponsoring Organization) for the shipping and handling charges.

BILL TO

• Name of Organization:

• Name of Contact:

• Address:

• City:

• Country:

• Phone:

• Fax

• Web Site

• Contact person at healthcare institution

• Title:

• Email:

• Work Phone:

• Mobile Phone:

Comments:

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- Have you communicated with a particular member of the Hospital Sisters Mission Outreach staff prior to this application?

[] YES [] NO

If yes, Please list staff members name:

REFERENCES

Please list names and e-mails of two persons willing to serve as references for your organization.

Reference Information

- Name:
- Email:

Reference Information

- Name:
- Email:

AUTHORIZATION

The applicant authorizes Hospital Sisters Mission Outreach to (1) investigate all statements contained in this application; (2) contact references or any other persons who can provide information relative to consideration of this application; (3) and make any other inquiries relevant in arriving at a decision regarding application for donation. I consent to any contacted person to provide information and I covenant not to sue any such person for information provided.

If the undersigned is an entity, the undersigned represents and warrants that the undersigned has the authority to commit the entity on whose behalf the undersigned is signing this document.

SIGNATURE

Organization:

Type/Print Name & Title of Applicant:

Signature of Applicant:

Date:

INTERNAL USE ONLY

[] Application approved

Date:

Approved by: